

## QUALITY GUIDELINES

For the purpose of this class, quality will be referred to as a grade of excellence; degree of worth.

### What does quality look like in science?

- ✓ All papers shall have a standard heading. Last Name, First Name, Date and Class Period in the upper right hand corner of each paper.
- ✓ All papers will be titled. It is the student's responsibility to give a paper a title if the teacher fails to do so.
- ✓ Papers submitted that are not neat and well organized will considered poor quality and returned before graded.
- ✓ ONLY pencils will be used to complete work and tests. Work done with pens of assorted colors or markers will not be accepted until corrected.
- ✓ Writing shall be legible, neat and clean. If you have poor penmanship then you need to take your time to make sure that your work can be read.
- ✓ Illegible is defined as any work that this teacher cannot read or assess.
- ✓ All written artifacts shall contain no spelling errors. If you are unfamiliar with a word you need to use a dictionary.
- ✓ All responses to questions, including homework, shall be written out in complete and well thought out sentence and/or paragraphs. One word answers are unacceptable when an explanation is being asked for.
- ✓ Any papers that are torn or unnecessarily folded or wrinkled will not be accepted by this teacher. Stains on papers are also unacceptable and will need to be redone before submitting it to this teacher.
- ✓ Students will use standard college lined notebook paper for all assignments. The use of composition book paper or any other irregular sized paper will not be acceptable.
- ✓ Deadlines not met will result in a point reduction for the assignment.
- ✓ If this teacher cannot read an answer on any quiz, it will be considered wrong.
- ✓ All essays and reports will follow the guidelines set by this teacher in the resource section of your binder.