# HOW TO FILL OUT THE DATA CHART

#### WHY DO I NEED A DATA CHART?

- 1. PUTS YOU IN CHARGE OF YOUR LEARNING.
- 2. ALLOWS YOU TO MONITOR YOUR GRADES.
- 3. ALLOWS YOU TO MONITOR YOUR OWN PROGRESS.
- 4. WARNS YOU OF ANY POOR PATTERNS.
- 5. MAKE YOU RESPONSIBLE FOR YOUR LEARNING.



- 1. WHEN YOU RECEIVE YOUR GRADED ASSIGNMENT.
- 2. AT THE BEGINNING OF CLASS.
- 3. AT YOUR FIRST CONVENIENCE.
- 4. BEFORE THE DATA CHART CHECK.

### WHAT DOES A DATA CHART LOOK **LIKE?**

			INSTUCTIONS			
#	Date	Item/Assignment	Points Earned  What grade did you receive?	Points Possible  How much was the assignment worth?	Total Points/ Total Possible Points  Divide as if a fraction the total possible points ÷ by the points on the assignments.	Current Average  The quotient by the dividing the dividend by the divisor.
			EXAMPLE			
1	3/21	Tutorial Request Form	20	25	20 25	80%
2	3/30	AVID Binder Check	85	100	105 125	84%
3	4/3	Essay Assignment	36	50	141	80%

Note: As each assignment is entered, points earned, and possible points are added to the previous assignment.

	GRADE PROGRESSION								
#	Date	Item/Assignment	Points Earned	Points Possible	Total Points/ Total Possible Points	Current Average			
1									
2									
3									
4									
5									

### HOW IS THE DATA CHART FILLED OUT?

	GRADE PROGRESSION									
#	Date	Item/Assignment	Points Earned	Points Possible	Total Points/ Total Possible Points	Current Average				
1										
2										
3										
4										
5				0		0				

# WHEN YOU RECEIVE A GRADED, FILL IN THE DATE, ASSIGNMENT NAME, POINTS YOU RECEIVED AND THE VALUE OF THE ASSIGNMENT.

		GRADE PI	ROGRESSION			
#	Date	Item/Assignment	Points	Points	Total Points/	Current
			Earned	Possible	Total Possible	Average
					Points	
1	2/3	<b>Energy Notes</b>	25	25		
2						
3						
4						
5						

## POINTS EARNED BECOMES A FRACTION NUMERATOR AND THE POSSIBLE POINTS BECOME THE FRACTION DENOMINATOR

		GRADE PR	OGRESSION			
#	Date	Item/Assignment	Points	Points	Total Points/	Current
			Earned	Possible	Total Possible	Average
					Points	
1	2/3	<b>Energy Notes</b>	25	25	25 25	
2						
3						
4						
5						0

#### **CONVERT THE FRACTION TO PERCENT**

		GRADE PR	OGRESSION			
#	Date	Item/Assignment	Points Earned	Points Possible	Total Points/ Total Possible Points	Current Average
1	2/3	<b>Energy Notes</b>	25	25	25 25	100%
2						
3						
4						
5						0

## ENTER YOUR NEXT GRADED ASSIGNMENT DATE, ASSIGNMENT, POINTS EARNED AND TOTAL POSSIBLE POINTS.

		GRADE PE	ROGRESSION			
#	Date	Item/Assignment	Points	Points	Total Points/	Current
			Earned	Possible	Total Possible	Average
					Points	•
1	2/3	<b>Energy Notes</b>	25	25	25 25	100%
2	2/7	ENERGY QUIZ	72	100		
3						
4						
5						0

## ENTER YOUR NEXT GRADED ASSIGNMENTS POINTS EARNED AND TOTAL POSSIBLE POINTS BY ADDING THEM TO THE PREVIOUS NUMBERS

		GRADE PR	OGRESSION			
#	Date	Item/Assignment	Points	Points	Total Points/	Current
			Earned	Possible	Total Possible	Average
					Points	
1	2/3	<b>Energy Notes</b>	25	25	25 25	100%
2	2/7	ENERGY QUIZ	72	100	97 125	
3						
4						
5						0

### TREAT THE TOTAL POINTS/TOTAL POSSIBLE POINTS LIKE A FRACTION THEN CONVERT IT TO A PERCENT.

		GRADE PROGR	ESSION			
#	Date	Item/Assignment	Points	Points	Total Points/	Current
			Earned	Possible	Total Possible	Average
					Points	
1	2/3	<b>Energy Notes</b>	25	25	25 25	100%
2	2/7	ENERGY QUIZ	72	100	97 125	77.6
3						
4						
5			0			0



#### **REPEAT**

		GRADE PROGR	ESSION			
#	Date	Item/Assignment	Points Earned	Points Possible	Total Points/ Total Possible	Current Average
			Lameu	rossible	Points	Average
1	2/3	<b>Energy Notes</b>	25	25	25 25	100%
2	2/7	ENERGY QUIZ	72	100	97 125	77.6
3	2/12	MOTION LAB ACTIVITY	44	50	141	80.5
4						
5			0			0

### TO GET THE FULL 25 POINTS YOU MUST COME WITHIN A FEW PERCENTAGE POINTS FROM PORTAL